**Gildong Hong**

Current Address: 우편번호 포함하여 정확히 기재

Telephone Number (Home): Telephone Number (Cell):

E-mail: 주로 사용하는 이메일 계정을 기재 Skype ID: IGE 사전인터뷰 및 고용주 면접을 위해 필요

Date of Birth: MM/DD/YYYY Place of Birth:

Field of Training Desired:

Length of Program Desired:

Date Available to Start Training:

**Objective**

To obtain a meaningful and challenging intern position in marketing, sales, and/or business administration department in the United States for achieving my dream as an international marketing strategist. Also to learn the organizational process of large firms operating in another country by devoting myself for maximum contributions for the firm.

**Education**

##### Bachelor’s Degree in Business Administration

##### Korea University, Seoul, Korea

##### March 2013– February 2018

Relevant Courses Taken: 관련 전공과목 최소 5개 이상 기재

\* 부전공과 복수전공이 있을 시 기재

Exchange Student Program

University of Oklahoma, Oklahoma, USA

September 2015 – December 2015

**Experiences**

The Korea Herald, Seoul, Korea

September 2017 – Present

Intern Reporter

* Produced three to five on and offline articles daily related to entertainment and society
* Managed company’s Facebook and Twitter account, uploading daily publications, analyzing weekly performance of digital news outputs of The Korea Herald and other competitors

Habitat

July 2015 – August 2015

Volunteer

* Taught English to local kindergarten children
* Renovated and built community housing

\* 최신 경력을 가장 상단에 기재하며, 아르바이트, 과외활동, 학교 동아리 활동 등 희망 업무와 관련이 있거나 자신에게 유리하다고 생각되는 내용 중심으로 기술

\* 포지션 및 본인의 업무에 대하여 최대한 자세하게 기술

\* 가능하다면 회사 홈페이지 등 관련된 자료를 볼 수 있는 웹사이트 기재

**Skills**

Languages: Korean – Native, English – Intermediate

Computer Skills: MS Office (Word – Intermediate, Excel – Advanced, Powerpoint – Intermediate), Photoshop – Intermediate

Certificates & Awards:

\* 플러스 요인이 될 만한 본인의 언어능력/스킬/자격증/수상내역/장학금 등을 기재

**Military Service**

* Enlisted in the ROK army in April 2013
* Honorably discharged from the army in January 2015